Using the **LibCal seat booking system**

Click the “Next Available” button to see which slots are available to book.

The day is divided into half-hour slots. Hover over the slot to confirm the start time.

Please start by booking no more than 3 hours per day. It will soon become clear what the level of use is, and if the Library is comparatively deserted, you may book further time. Please be considerate, and all will run smoothly. **The main period of Library cleaning will be 7:30am – 8:30am. Please do not book a seat during that time, and preferably not during the two-hour period 7:00am – 9:00am, so that Housekeeping staff can make a quick and efficient job of cleaning.** If you happen to be at a desk as staff arrive to clean it, please vacate the space and remove your things from the desk.

Please note that to cancel a booking, you will need the “Your booking has been confirmed” email sent to you by the system. That email contains a cancellation link.

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Alan Stevens  
22 Sep 2020