

## REGISTRATION FOR GUESTS

ARRIVAL DATE				DEPARTURE DATE			
--------------	--	--	--	----------------	--	--	--

In order to comply with the Immigration (Hotel Records) Order 1972 as amended, guests are required to provide us with the following information

TITLE AND SURNAME:	
FORENAMES:	
NATIONALITY:	

For all guests who do **not hold** an United Kingdom Passport

PASSPORT NUMBER:	
PLACE OF ISSUE:	

If a passport is not available, another document may be used that shows **identity** and **nationality**

DOCUMENT TYPE:	
DOCUMENT DETAILS:	

NEXT DESTINATION:	
ADDRESS AT NEXT DESTINATION: (if known)	

The details will be kept for a period of not less than 12 months. The holding and use of personal information is regulated by the Data Protection Act 1998.

For the purpose of the act, Sidney Sussex College is the data controller.

SIGNATURE:		DATE:			
------------	--	-------	--	--	--