

**THE WHITE BOOK  
REGULATIONS (GENERAL)**

**REGULATION G7**

*Overnight Guests*

*Guest allowance*

1. A student may invite up to three guests at any time to stay in College, up to a maximum of 12 guest-nights in total during any one standard period of residence. No individual guest may stay for more than three consecutive nights.
2. A guest may stay overnight in a booked College Guest Room, or in the student's own room, or in the unoccupied room of another student(s) of the College; provided always that:
  - (a) no more than one guest at a time may stay in any student room;
  - (b) where relevant, the consent of such other student(s) is obtained in advance; and
  - (c) the name(s) of guest(s) using a guest room and the date(s) of the visit, are recorded in an email sent to the Housekeeping Manager and the Porters at least five calendar days in advance;
  - (d) the Porter on duty is informed of the guests staying in a student room .
3. The College reserves the right to require the guest of any student, or any person connected with the guest, who is not a member of the College, to leave the College premises, notwithstanding any payment he or she may have made to the College for accommodation. Such right shall not be exercised without reasonable grounds; in particular, a breach of this Regulation by the student-host of such guest.

*Damage and loss*

4. A student shall be held responsible for any damage to any College room, or to any College property, caused by a guest of that student or by any person connected with the guest, who is not a member of the College.
5. The College shall not be held responsible for the loss of or damage to any personal property of a student's guest, nor for any loss or damage caused to others by the guest or by any person connected with the guest.