

**THE WHITE BOOK
REGULATIONS (GENERAL)**

REGULATION G10

Events in Private Rooms

Requirement for permission

1. A student may without further permission hold any party or other event in a private College room, including a room in a College annex or hostel, where no more than six persons are expected to be present. Where more than six persons are expected to be present, the host student shall apply for advance permission from the Dean.
2. An impromptu party or event of more than six persons, held without advance permission, shall be a breach of paragraph [1].

Grant of permission

3. One student for every 15 persons attending a party or event shall be nominated in advance as the host or hosts on any application for permission. The Officers of any Club or Society which applies for permission shall be deemed to be the hosts.
4. Where more than 25 persons are expected to be present in a single private room, permission shall not normally be granted.
5. Permission shall normally be granted for a party or event of more than 25 persons where two or three adjacent rooms are used, including the common rooms of any College annex such as Cromwell Court or Ani House, or of a College hostel; provided that the following conditions are satisfied:
 - (a) the organiser obtains consent from the other residents of the landing, staircase or hostel, and any hostel warden, as appropriate;
 - (b) the other residents are duly notified when an application for permission is granted;
 - (c) the number of persons expected to attend in the room or rooms booked complies with the maximum permitted under health and safety requirements.
6. Permission shall not normally be granted unless the required period of notice is given, i.e.:
 - (a) at least two working days, where 25 or fewer persons are expected to attend;

(b) at least four working days, where more than 25 persons are expected to attend.

7. Any event authorised under this Regulation shall comply with the conditions of the College Premises Licence for alcohol, music and late night refreshment. The College policies on smoking and substance misuse shall be complied with at all times (see Regulation G9).

Responsible person

8. Any student who holds a party or event for which permission in advance is not required shall be responsible for ensuring that no more than six persons attend, and for any breach of the Ordinances or Regulations if more than six persons attend.
9. The host or hosts of a party or event for which permission in advance has been obtained shall be:
 - (a) present throughout;
 - (b) responsible for ensuring that no disturbance or damage is caused by any person attending the party or event, in particular to any persons who live or work in the vicinity of the College;
 - (c) held responsible for any breach of the Ordinances or Regulations, and for any disturbance or damage caused, whether by the host(s) or by any other person, and whether or not invited to the party or event;
10. The liability of any host under paragraph [8] shall be in addition to the liability of any other person found responsible.

Section 43 meetings

11. Where a party or other event to be held in a private College room falls under the provisions of Ordinance B,XXII,10-12 (freedom of speech and related matters), Regulation G13 shall apply in precedence to this Regulation.
12. Any person who is in any doubt about the application of Regulation G13 shall consult the Dean.