



## Unreserved business minutes of College Council on 26 February 2025

### Present:

|                           |  |
|---------------------------|--|
| <b>Ex officio members</b> | Master, Vice-Master, Senior Tutor  |
| <b>Elected members</b>    | Professor Biagini, Dr Bordin, Dr Eaton, Professor Fruk, Dr Harasimov, Dr Öner, Dr Ranasinghe, Dr Sumnall, Dr Wilson-Lee  |
| <b>Student members</b>    | Ms Chen (MCR President), Ms Harrison (Student Representative), Mr Johnson (JCR President), Ms Woods (JCR Vice-President) |
| <b>In attendance</b>      | College Registrar (Secretary), Domestic Bursar (Convenor, Vision & Strategy Buildings & Estates Task & Finish Group)     |

### Introductory business

#### 601 Welcome and apologies for absence

Mr Johnson (JCR President) was welcomed to his first Council meeting. The Bursar (Mr Pierce) and Ms Baskerville were on leave. Apologies were received from Dr Groom and Mr Ireland, and the Vice-Master apologised for his late arrival; apologies were also received from the Head of Student Wellbeing (Convenor, Vision & Strategy Students' Collegiate Experience Task & Finish Group).

#### 602 Approval of agenda

Approved.

#### 603 Declaration of interests

None.

#### 604 Unreserved business minutes of 29 January 2025

(CC.2425/604)

Confirmed by circulation.

#### 605 Matters arising not elsewhere on the agenda

(CC.2425/605)

Noted.

### Decision items

#### 606 Student Accommodation Proposals 2025-26 (Master)

(CC.2425/606)

On the recommendation of the Catering & Accommodation Committee and the Finance & Needs Committee, Council **approved** for 2025-26:

- a) A rent increase of 3.5%, in line with CPI(H) inflation, to be applied both to all standard rents and to legacy cohort pricing rents;
- b) No changes to room bandings or to the price differential between bands; and

- c) Replacing rent bursaries for all students receiving a Cambridge Bursary Scheme bursary with a new Sidney Bursary of £600 with a £100 supplement for students on 34-week contracts (total £700) or a £200 supplement for students on 39-week contracts (total £800).

**607 Proposed Summer Internships and Pay Rates 2025 (Master) (CC.2425/607)**

On the recommendation of the Finance & Needs Committee, Council **approved** the remuneration and benefits package and the creation of five internships for summer 2025: Development & Alumni Relations, Wellbeing, Tutorial Office (2 internships) and Admissions.

**608 Private Undergraduate Fee 2026-27 (Master) (CC.2425/608)**

On the recommendation of the Finance & Needs Committee, Council **approved** a private undergraduate fee of £13,480 for 2026-27.

**609 Investment Manager Tender (Master) (CC.2425/609)**

On the recommendation of the Investment Committee, Council **approved** the tender process and timetable, the tender document, the list of firms to be invited to tender. Council **appointed** the Bursar, Head of Finance, Ms Neal (external member of the Investment Committee) and Dr Roddie to serve as the working group to manage the process and make a recommendation to Council.

**610 Annual review of CCTV use (Registrar) (CC.2425/610)**

In accordance with the Surveillance Camera Code of Practice, and on the recommendation of the Buildings & Environment and IT Committees, Council **confirmed** that deployment of a CCTV system remained necessary for the purposes stated in the CCTV Policy.

**Discussion items**

**611 Equality, Diversity and Inclusion (EDI) Committee Annual Report 2025 (Dr Ranasinghe) (CC.2425/611)**

Dr Ranasinghe, Chair of the EDI Committee, presented the Annual Report, which was **received**; attention was drawn to the Charity Governance Code requirement that Trustees regularly assess the College's approach to EDI.

The following points were made during discussion:

- the Deputy Senior Tutor had formed a small working group to develop an action plan to provide targeted support for students who were first in their family to attend university and experiencing feelings of exclusion;
- there was anecdotal evidence across the University of a statistically disproportionate rate of withdrawals by BME students and this was an area for future monitoring to understand if there were a common factor;

- EDI Committee had concluded that the College did not currently have capacity to assess its performance against an external framework such as the Athena SWAN Charter, but it could be considered in future with the caveat that the College's small sample sizes might not produce statistically valid comparisons with larger institutions;
- there remained a significant monitoring gap of Fellowship and staff EDI characteristics.

The EDI Committee was thanked for its detailed report, which would be published on the College website once finalised.

**612 College Vision & Strategy: progress update (Registrar) (CC.2425/612)**

The Registrar gave an overview of the work to date and presented the draft strategic objectives identified so far by the themed task and finish groups, the detail of which would be considered by Governing Body. Attention was drawn to the Finance & Fundraising workstream, and to the role of Council in ensuring that the fundraising campaign and strategic objectives had sufficient resources and that focus remained on delivering the priorities identified by Governing Body.

**613 College Plan 2024-25: mid-year progress update (Registrar) (CC.2425/613)**

The mid-year progress update was **received**.

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**Policy items**

**614 Records Management Policy: 3-yearly review (CC.2425/614)**

**Approved** on the recommendation of the IT Committee.

**615 Access Control Policy: 3-yearly review (CC.2425/615)**

**Approved** on the recommendation of the IT Committee.

**616 IT Training Policy: 3-yearly review (CC.2425/616)**

**Approved** on the recommendation of the IT Committee.

**617 System Update Policy: 3-yearly review (CC.2425/617)**

**Approved** on the recommendation of the IT Committee.

**618 System User Control Policy: 3-yearly review (CC.2425/618)**

**Approved** on the recommendation of the IT Committee.

**Information item**

**619 Use of College Seal**

**Noted:**

- Lease and Rent Deposit Deed in relation to 13 Sussex Street
- Lease and Rent Deposit Deed in relation to 97 King Street
- Lease in relation to 23-24 Sidney Street

**Reports from committees**

**620 Health & Safety Committee 27 January 2025 (unconfirmed)** (CC.2425/620)  
Received.

**621 Buildings & Environment Committee 3 February 2025 (unconfirmed)** (CC.2425/621)  
Received.

**622 Prevent Committee 6 February 2025 (unconfirmed)** (CC.2425/622)  
Received.

**623 Catering & Accommodation Committee 7 February 2025 (unconfirmed)** (CC.2425/623)  
Received.

**624 Finance & Needs Committee 10 February 2025 (unconfirmed)** (CC.2425/624)  
Received.

**625 Equality, Diversity & Inclusion Committee 11 February 2025 (unconfirmed)** (CC.2425/625)  
Received.

**626 Investment Committee 12 February 2025 (unconfirmed)** (CC.2425/626)  
Received.

**627 IT Committee 13 February 2025 (unconfirmed)** (CC.2425/627)  
Received.

**Other business**

**628 Any other business**  
None.

**629 Date of next meeting**  
Wednesday 19 March 2025 at 2pm in the William Mong Hall.