



# Sidney Sussex College

University of Cambridge

## Head of IT (Maternity Leave Cover)

### Full Time Maternity Leave Cover

**Salary between £51,283 to £61,198 per annum (depending on experience)**

Sidney Sussex College, Cambridge is seeking to appoint a Head of IT to cover maternity leave, expected to be 12 months. The successful applicant will manage the College's IT Team, working with the Bursar and Fellow IT Officer to deliver the College's IT services. This is an exciting opportunity for someone with a strong background in IT leadership and project management to join our team for a fixed, but substantial, period. Hybrid working is an option with this role.

Key responsibilities for this post include:

- Lead and oversee the IT team.
- Drive and manage digital transformation initiatives including the roll out of SharePoint across the College.
- Run the IT Support service ensuring excellent service.
- Manage the IT budget.
- Develop and implement IT strategy and risk management plans.
- Oversee project management to ensure timely and successful delivery of IT projects.
- Lead on managing the College's IT security, keeping up with current developments.
- Work with the College Registrar to ensure College IT meets data governance and compliance requirements.

**This is a full time, temporary post involving 37.5 hours per week. The salary is based between points 53-59 on the University's single salary spine, currently equating between £51,283 to £61,198 per annum dependent on experience.**

A job description, person specification and application form are available on the College website at <https://www.sid.cam.ac.uk/about-sidney/vacancies>. In order to apply, please complete and submit an application form, CV and covering letter outlining your suitability to [jobs@sid.cam.ac.uk](mailto:jobs@sid.cam.ac.uk) by the closing date below. Alternatively, applications can be posted to HR Department at Sidney Sussex College, Cambridge CB2 3HU.

The closing date of application is **12 noon Monday 21 October 2024**. Any offer of appointment is subject to the receipt of two satisfactory references; verification of identity and qualifications; and eligibility to work in the UK.

Sidney Sussex College is an equal opportunities employer and welcomes diversity amongst its students, staff, Fellows and visitors, recognising the particular contributions to the achievements of the College's mission that can be made by individuals from a wide range of backgrounds and experience.