



# Sidney Sussex

## COLLEGE

*The White Book*

**A Compilation of Student Statutes, Ordinances and Regulations**

### **INDEX AND VERSION HISTORY**

Owner:

Registrar

Approved by:

- Ordinances (Governing Body)
- Regulations (Council)

See individual Ordinances

See individual Regulations

Last updated:

See schedule on page 2

## White Book Index and Version History

A thorough review of the College Statutes, Ordinances and Regulations of the College was carried out in 2018. At the same time, the College took the opportunity to collect together all the rules (Statutes, Ordinances and Regulations) which concerns its students into a compilation referred to as the ‘White Book’. The table below sets out the reviews and changes that have occurred since this wholesale 2018 review and the approval by Council of the ‘White Book’ on 7 March 2018.

Rule type	Reference	Rule heading / topic	Review date(s) and reference(s) (post 2018)	Summary of amendments at review date(s) (if any)	Next review due
STATUTE	B, Ch VIII	Students & Scholars			
	C, Ch VI	Academic Progress, Conduct & Discipline			
	C, Ch VII	Complaints			
	D, Ch III	Financial Management			
ORDINANCE	B,XXI	Students – General Provisions			
	B,XXII	Student Societies			
	C,XII	Student Academic Progress			
	C,XIII	Student Welfare	GB.191204	Changes to para 5-7 – to clarify and regulate College’s role in harassment complaints in relation to University procedures	
	C,XIV	Student Discipline			
	C,XV	Student Complaints			
	D,XII	Grants, Awards & Student Support	GB.2324/306	Removal of Student Awards Committee Terms of Reference	

Rule type	Reference	Rule heading / topic	Review date(s) and reference(s) (post 2018)	Summary of amendments at review date(s) (if any)	Next review due
	D,XIII	Student Finance	GB.2023.05.24.3.2 a(iii)	Minor typographical updates to paragraph 9 – correcting cross-references to Ordinance C,XIV rather than Statute C,IV or Ordinance C,IV	
REGULATION (Procedure)	P1	Change of Tripos	Council 6 Nov 2024 CC.2425/314	Updated 'Education Committee' to 'Academic Committee'	
	P2	Unsatisfactory Academic Progress	Council 6 Nov 2024 CC.2425/314	Updated 'graduate' to 'postgraduate'	
	P3	Academic Review Committee	Council 6 Nov 2024 CC.2425/314	Updated name of Accessibility and Disability Resource Centre	
	P4	Academic Appeal Panel			
	P5	Equal Opportunities: Reasonable Adjustments	22 May 2024 / CC.2324/818	Updated membership and responsibilities of the Disability Group	
	P6	Harassment and Sexual Misconduct	CC.191204.2.1C  CC.221109.3.8ai  CC.2324/511	Wholesale re-write - to clarify and regulate College's role in harassment complaints in relation to University procedures  Inclusion of a College procedure if a complaint is brought against a College Fellow by a student.  Differentiation between 'disclosure'	Upon adoption by the University of a joint University and intercollegiate approach (expected 2024)

Rule type	Reference	Rule heading / topic	Review date(s) and reference(s) (post 2018)	Summary of amendments at review date(s) (if any)	Next review due
			Council 6 Nov 2024, CC.2425/314	<p>and ‘complaint’; clarification that online misconduct could fall within the scope of this Regulation; addition of procedural details for individuals holding the roles of College Anti-Harassment Officer or College Discrimination and Harassment Contact.</p> <p>Updated ‘Pastoral Team’ to ‘Wellbeing Team’</p>	
	P7	Fitness to Study	<p>CC.191204.2.1C</p> <p>CC.211201.2.2f</p>	<p>Changes to para 54-55 - to effect P6 changes in College’s role in harassment complaints in relation to University procedures</p> <p>Changes to para 58-60 to better align College policy with University procedures, in particular to clarify ability of ST to refer to university if college process inappropriate.</p>	

Rule type	Reference	Rule heading / topic	Review date(s) and reference(s) (post 2018)	Summary of amendments at review date(s) (if any)	Next review due
			Council 6 Nov 2024, CC.2425/314	Updated 'Pastoral Team' to 'Wellbeing Team', and updated name of Accessibility and Disability Resource Centre.	
	P8	Leave to Disregard Terms and Other Allowances	Council 6 Nov 2024, CC.2425/314	Updated name of Accessibility and Disability Resource Centre.	
	P9	Student Discipline	CC.191204.2.1C	Changes to para 6 and 12 - to effect P6 changes in College's role in harassment complaints in relation to University procedures	
	P10	Student Disciplinary Committee			
	P11	Disciplinary Appeal Panel			
	P12	Complaints Against the College	Council 6 Nov 2024, CC.2425/314	Updated 'Pastoral Team' to 'Wellbeing Team', and updated list of College committees.	
REGULATION (Finance)	F1	Scholarships, Exhibitions and Prizes	Council 6 Nov 2024 CC.2425/314	Updated 'graduate' to 'postgraduate'	
	F2	Student Finance Administration	Council 6 Nov 2024 CC.2425/314	Updated 'graduate' to 'postgraduate'	
	F3	Student Debt Procedures	CC.2023.05.24.3.5 a(i)	Addition of paragraph 7, allowing the Bursar to take a decision or	

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				make a referral to the Student Debt Committee if the student declines to participate in the initial investigation meeting or Student Debt Review Meeting. Renumbering of subsequent paragraphs and cross-references.	
REGULATION (General)	G1	Study Obligations			
	G2	Personal Conduct			
	G3	Formal Residence Requirements	CC.2324/510  Council 6 Nov 2024 CC.2425/314	Reflection of the University's terms of residence requirements and the College's accommodation provision for postgraduate students, updated job titles, more flexible wording to allow for operational changes to students' arrival and departure  Updated 'graduate' to 'postgraduate'	
	G4	Accommodation and Rooms Ballot Policy	Council 6 Nov 2024 CC.2425/314	Updated name of Accessibility and Disability Resource Centre, and 'graduate' to 'postgraduate'	
	G5	Occupancy of College Accommodation	CC.2023.05.24.3.5 a(ii)	Addition of paragraph 11, prohibiting use of the College's	

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			Council 6 Nov 2024 CC.2425/314	address for any purpose other than a residential address without prior written permission of the Council.  Updated 'graduate' to 'postgraduate'	
	G6	Fire and Security			
	G7	Overnight Guests			
	G8	College Community, Vehicles & Weapons			
	G9	Substance Use and Misuse	22 May 2024 / CC.2324/815	Inclusion of statement expressing pastoral support available; additional prohibitions on the use of e-cigarettes, drink spiking and misrepresentation of the contents of a beverage	
	G10	Events in Private Rooms			
	G11	College Hall	22 May 2024 / CC.2324/816	Clarification of guidelines on guests aged 17 or younger, students bringing their own wine and rinks, and roles of the Dean and Domestic Bursar / Head of Hospitality	
	G12	Entertainments & Events			

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	G13	Meetings on College Premises: Code of Practice	22 February 2023 / CC.230222.2.1b(i)  26 June 2024 / CC.2324/916	Amendments to ensure its scope only covers student-run events in line with the Freedom of Speech Statement  Further amendments (2024) to accord with Higher Education (Freedom of Speech) Act 2023	
	G14	Students' Bar			
	G15	Information Services			
	G16	Sporting, Music and Other Facilities			
	G17	Code of Practice for SCSU	22 May 2024 / CC.2324/817	Major rewrite to better reflect compliance with Education Act 1994.	